

### **Application for Australian citizenship**

General eligibility

1300t

### **Important**

Have you considered applying online? Applying online will ensure your application and payment is received by the Department of Home Affairs (the Department) in a timely manner and helps us to finalise your application more quickly. Check if you can apply online at

www.homeaffairs.gov.au/citizenship

### If you apply using this paper form

Please read the information pages carefully. Pre-pay through ImmiAccount before posting your application to the Department (see page 27).

We strongly advise that you keep a copy of your application for your records.

There are 10 steps in the citizenship application process.

- Step 1 Ensure that you meet the eligibility criteria (see page 1)
- Step 2 Check that you meet the residence requirement (see page 2)
- **Step 3** Prepare for the citizenship test (see page 2)
- Step 4 Gather your original documents and have copies of them certified (see pages 2–6)
- **Step 5** Complete your application form and online payment (see page 6)
- Step 6 Lodge your application, certified copies of your documents and your payment receipt (see page 7)
- Step 7 Attend your citizenship appointment ensure you bring all your original documents (see page 7)
- Step 8 Sit the citizenship test at your appointment (see page 8)
- Step 9 Await notification of the Department's decision (see page 8)
- **Step 10** Attend a citizenship ceremony and make the pledge (see page 8)

You must be in Australia when the Department of Home Affairs (the Department) makes a decision about your application except in certain, limited circumstances described in *Step 2 - Residence requirement*.

### Integrity of application

The Department is committed to maintaining the integrity of the visa and citizenship programs. If you or a third party acting on your behalf provide, or have provided in a previous application, false or misleading information or documents (either knowingly or otherwise), this application may be refused. In addition, you may be prosecuted under the *Migration Act 1958* and/or the *Australian Citizenship Act 2007*. If information or documents are found to be fraudulent or misleading after you become an Australian citizen, you may be prosecuted and may be subject to revocation of your Australian citizenship.

### Step 1 – Eligibility

You should use this form if you meet the general eligibility criteria for Australian citizenship, that is, you:

- are aged 18 years or over and under 60
- are a migrant who is a permanent resident
- satisfy the residence requirement (see Step 2)
- are likely to reside, or to continue to reside, in Australia or to maintain a close and continuing association with Australia, and
- are of good character.

### **New Zealand citizens**

Special eligibility conditions apply for New Zealand citizens who arrived in Australia before 26 February 2001 (see *New Zealand citizens* on page 8).

#### Children

Children under 16 years of age can be included on a responsible parent's application form. Any child included in your application must be a permanent resident at time of application and time of decision. You must be the responsible parent of any child included in your application and under policy it is expected that children included live with you. You may be required to provide evidence that you are the responsible parent. There is no cost for children under 16 years of age applying on the same form as a responsible parent.

Children are also able to apply in their own right by completing form 1290 *Application for Australian citizenship – Other situations* which must be signed by a responsible parent. Fees apply.

The *Australian Citizenship Act 2007* defines responsible parent in relation to a child as:

- a parent, unless that parent does not have parental responsibility because of orders made by the Family Court of Australia, or
- any person having responsibility over the child because of an order made by the Family Court, or
- any person who has guardianship or custody of the child under an Australian law or a foreign law, whether because of adoption, operation of law, an order of a court or otherwise.

Children 16 or 17 years of age will need to complete their own application using form 1290 *Application for Australian citizenship – Other situations*.

### Step 2 – Residence requirement

The residence requirement is based on the time you have lived in Australia and the time you have spent outside Australia. The *Residence Requirement Calculator* on the Department's website can help you calculate whether you meet this requirement.

### General residence requirement

Permanent residents must:

- have been living in Australia on a valid Australian visa for 4 years immediately before applying which must include the last 12 months as a permanent resident, and
- **not** have been absent from Australia for more than one year in the past 4 years, including no more than 90 days in the year before applying.

### Special residence requirements

Special residence requirements may apply to you if:

- you are seeking to undertake activities that are supported by particular organisations, such as the Australian Olympic Committee, or
- you have been engaged in particular kinds of work for a total of 2 in the past 4 years, that required you to travel outside Australia.

Additional documents are required to apply for either of these special residence requirements.

For more information see *Special residence requirements* applicants on pages 8–9.

**Note**: If you have spent time in prison or a psychiatric institution by order of a court in the 4 years immediately before making your application, that time during which you were confined cannot be counted as residence in Australia.

### Defence service requirement

You meet the residence requirement if you have completed relevant defence service, which is if you:

- were appointed, enlisted or transferred into any of the permanent forces or reserves of the Commonwealth of Australia, and
- have served 90 days in the permanent forces, or
- have served a total of 90 paid service days in the navy, army or air force reserve, or
- were discharged from defence service as medically unfit for service as a result of that service.

If you are a member of the family unit of a defence person you meet the residence requirement if:

- the defence person was granted one of the following visas on or after 1 July 2007: Labour Agreement (Migrant) Class AU, Labour Agreement (Residence) Class BV, Employer Nomination (Permanent) Class EN, Regional Employer Nomination (Permanent) Class RN, and
- you were included as an applicant in the visa application of the defence person and were granted the same type of visa at the same time, and
- you still hold that same visa, and
- the defence person has completed relevant defence service or dies while undertaking that service.

### Ministerial discretions

There are a number of ministerial discretions which may be applied to an application to assist a person to meet the residence requirement for Australian citizenship.

- 1. If you were in Australia as an unlawful non-citizen during the 4 years immediately before making your application and it was as the result of an administrative error, then that period of time may be treated as a period of lawful residence in Australia.
- If you were in Australia as a lawful non-citizen but not as a permanent resident as the result of an administrative error, then that period of time may be treated as a period of permanent residence.
- 3. If you were in Australia as a lawful non-citizen, but not as a permanent resident during the 12 months immediately before making your application, then that period of time may be treated as a period of permanent residence if you would otherwise suffer significant hardship or disadvantage.
- 4. Time spent in prison or a psychiatric institution by order of a court in the 4 years immediately before making your application may be counted as time in Australia if your conviction has been quashed.
- 5. If you are the spouse or de facto partner of an Australian citizen, or surviving spouse or de facto partner of an Australian citizen at the time you make your application, and you spent time outside Australia as a permanent resident in the 4 years immediately before making your application, you may treat those periods of absence as time in Australia if, during each period of absence:
  - you were the spouse or de facto partner of that Australian citizen, **and**
  - · they were an Australian citizen, and
  - you maintained a close and continuing association with Australia.
- 6. If you spent time outside Australia as a permanent resident in the 12 months immediately before making your application as the holder of an interdependent visa, and your interdependent partner was an Australian citizen during your periods of absence, you may treat those periods of absence as time in Australia if you had a close and continuing association with Australia during those periods of absence.

You will need to provide documents to support your claims at the time you lodge your application.

### Step 3 – Prepare for the citizenship test

To prepare for your citizenship test, the *Australian Citizenship: Our Common Bond* resource provides useful information and is available on the Department's website **www.homeaffairs.gov.au/prepare-for-citizenship** 

### Step 4 – Original documents

You will need to provide the Department with a range of documents to prove that you are who you say you are and to establish you have not had any serious criminal convictions. These documents are called **identity documents** and **good character documents**.

When applying for a Ministerial discretion to enable you to meet the residence requirement or for a concession fee, you will need to provide additional documents – these are called **supporting documents**.

You must provide original documents at your citizenship appointment. If you have to get documents from overseas this can take time.

You will not be able to complete the application process without these documents.

### Translations and certified copies

If your documents are not in English, you **must** provide official translations. In Australia, you must use translators accredited by the National Accreditation Authority of Translators and Interpreters. For more information, see **www.naati.com.au** 

Unless specified that original documents are required, certified copies of original documents must be attached to your application. These documents must be certified by a person with the correct authority. See *Identity declarations – list of professions* on page 9 for people who can certify documents. Further information on certifying documents is available on the Department's website

### https://immi.homeaffairs.gov.au/help-support/applying-online-or-on-paper/on-paper/certified-copy

If you are outside Australia when applying, contact the Australian Home Affairs office in the country where the documents were issued for advice on acceptable translators, and who can certify your original documents.

If you need to provide overseas penal clearance certificates with your application, you must provide certified copies of the certificates.

### **Identity documents**

### Applicants 18 years of age or over

You **must** provide identity documents for yourself and all children included in your application.

For yourself, you **must** provide the following documents.

- 1. Three original documents that collectively show your:
  - photograph
  - signature
  - · current residential address
  - birth name, date of birth and gender.
- 2. Proof of change of name, if applicable.
- 3. *Part F Identity declaration* completed by a person with the correct authority.

## If you do not provide these documents, your application will not be accepted and will be returned to you.

#### Children

If you are including children under 16 years of age in your application (Question 29), you **must** provide the following for each child:

- 1. Identity documents that show a:
  - birth name and date of birth
  - photograph and current name, if available.
- 2. Proof of change of name, if applicable.
- 3. *Part F Identity declaration* completed by a person with the correct authority.

The following checklist will help you identify suitable documents. If you have difficulty finding suitable documents please call the Citizenship Information Line.

### Identity document checklist

Attach certified copies of relevant documents to your application. Bring the original documents to your appointment.

### Applicants 18 years of age or over

### A current document with your photograph and/or signature

An Australian driver licence, <b>or</b>	
A passport, <b>or</b>	
A United Nations High Commissioner for Refugees (UNHCR) document, <b>or</b>	
A national identity card, <b>or</b>	
Another document containing a signature and photograph, eg. an air crew identity document, seafarer identity document, military identity document or student card	
Document for travel to Australia (DFTTA)	
Evidence of your current residential address	
A utilities notice eg. electricity, gas or water bill, bank notice, <b>or</b>	
Rental contracts or rates notice	
Evidence of your date of birth, birth name and any changes of name	
A full birth certificate	
Evidence of links between present and previous names, for example an official marriage or divorce certificate, if applicable	
A certificate issued by an Australian Registry of Births, Deaths and Marriages as evidence of other changes of name, if applicable	
Evidence of your identity in the community	
One passport-sized photograph and identity declaration signed by an Australian citizen with the correct authority	
Evidence of when you first arrived in Australia and your present country of citizenship	
Current and previous passport, <b>or</b>	
Travel document with a visa such as a Document for Travel to Australia, PLO56 (M56), Titre de Voyage or ImmiCard	
Children	
The following documents are required for all children to 16 years of age	under
A full birth certificate or family register containing parent's details	
Passport or travel document	
Evidence of links between birth name and current name, if applicable	
One passport-sized photograph and identity	

declaration signed by an Australian citizen with the

correct authority

### **Identity declaration**

### Applicants 18 years of age or over

As well as your identity documents, you will need to provide an identity declaration and an endorsed passport-sized photograph of yourself.

The **identity declaration** must be completed and signed by an Australian citizen who:

- has known you for at least one year and belongs to a profession on the list on page 9, and
- is not related to you by birth, marriage or de facto relationship, **and**
- is easy to contact by telephone during normal working hours.

**Note**: If you are outside Australia when applying you can have the identity declaration completed by a citizen of your country of residence who has known you for at least one year and belongs to a profession on the list on page 9.

### Photograph requirements

The person who signs the declaration must also write on the back of your photograph the words: *This is a true photograph of (your full name)* and sign the back of the photograph using the same signature as on the declaration.

The photograph should be carefully attached to the front of the application form without obscuring the image, or you can place the photograph in a plastic sleeve or envelope and staple it to the form.

The photograph must be:

- no more than 6 months old
- a full-face view of your head and shoulders (untinted prescription glasses can be worn a photograph that shows facial features only is acceptable if you wear a head covering for religious reasons)
- of good quality, in colour, against a plain, light coloured background (laser copies are not acceptable).

### Children

You will need to provide an identity declaration and endorsed photograph for each child you are including in your application at Question 29.

If you have more children than the space on the application form allows, please use form 1195 *Identity declaration* for each additional child.

The declaration and photograph should be signed by an Australian citizen who has known your child for at least one year and belongs to a profession on the list on page 9.

In the case of children under 6 years of age, if no Australian citizen has known them for one year, the declaration can be signed by a person who has known them for less than one year and belongs to a profession on the list on page 9.

The photograph of each child should be individually attached to the front of the application form without obscuring the image, or you can place the photographs in a plastic sleeve or envelope and staple it to the form.

## Circumstances when an application cannot be approved

If any of the following circumstances apply to you, your application for Australian citizenship cannot be approved:

• your identity cannot be verified.

- you are not in Australia at the time of decision on your application. (If you have an Australian citizen spouse or de facto partner the decision maker **may** use a discretion to approve your application while you are outside Australia.)
- it is less than 12 months since you last ceased to be an Australian citizen.
- there is an adverse or qualified security assessment in place in relation to you, or you have been convicted of a national security offence.

#### Criminal offences

If you are 16 years of age or over, the Department will request a Nationally Coordinated Criminal History Check (NCCHC) from the National Police Checking Service (NPCS).

If any of the following circumstances apply to you, your application for Australian citizenship cannot be approved:

- when proceedings for an offence against an Australian law (including proceedings by way of appeal or review) are pending.
- when it is less than 2 years since you were released from prison after serving a prison sentence of 12 months or more, or 10 years if you are a repeat offender.
- you are subject to certain conditions set by an Australian court (such as being released on parole, good behaviour or bail) where action may be taken against you for breach of those conditions.
- you are in prison or a psychiatric institution by order of the court at the time of decision.

#### Good character

If you are 18 years of age or over, you will also need to be assessed under the good character requirement.

#### Convictions

You must tell the Department about any convictions you may have had in Australia or overseas.

A conviction is a criminal charge leading to a guilty verdict in a court of law resulting in imprisonment or a fine or good behaviour bond. A traffic infringement, such as an on-thespot speeding or parking fine is not considered a conviction.

If any of the above apply to you at the time you lodge your application please call the Citizenship Information Line.

### Spent convictions

You must declare spent convictions in your application.

The spent convictions law allows people with minor convictions to disregard those convictions after a certain period of time. A conviction may be considered spent if:

- it is 10 years since the date of the conviction (or 5 years for juvenile offenders), **and**
- the person was not sentenced to imprisonment for more than 30 months, and
- the person has not re-offended during the 10 years (or 5 years for juveniles) period, and
- a statutory or prescribed exclusion does not apply.

The Department is allowed to ask you for this information for the purpose of assessing your application.

Please refer to and read the information regarding spent convictions available from the website

https://immi.homeaffairs.gov.au/help-support/meetingour-requirements/character/character-requirementsfor-australian-citizenship

### Overseas penal clearance certificates

Overseas penal clearance certificates, or police checks as they are known in some countries, show whether a person has a criminal record.

You may need to supply an overseas penal clearance certificate as part of your documentation if you are 18 years of age or over.

### When to provide overseas penal clearance certificates

Penal clearance certificates from overseas countries are required if:

- you lived or travelled outside Australia since the age of 18 years or over, and
- you held a permanent Australian visa at that time, and
- the total time spent outside Australia added up to 12 months or more, **and**
- the time spent in any one country was more than 90 days,
   or
- requested by the Department.

You will need to provide certified copies of all overseas penal clearance certificates from each country where you spent more than 90 days.

In addition, **New Zealand citizens who do not hold a permanent visa**, must provide a penal clearance certificate from New Zealand if they have left Australia since the age of 18, irrespective of destination or the amount of time spent overseas. For more information contact the Citizenship Information Line.

Information about where to obtain an overseas penal clearance certificate by country can be obtained from the Department's website.

### **Supporting documents**

Documents supporting your application are required for a variety of reasons, such as:

- to request a Ministerial discretion to enable you to meet the residence requirement
- to provide evidence that your spouse or de facto partner is an Australian citizen
- to provide evidence that you are the responsible parent of children included in your application
- to claim fee concessions (form 1298i *Citizenship fees* provides a list of fees and concessions).

The following checklist provides a list of supporting documents commonly required. Attach certified copies of relevant documents to your application. Bring original documents to your appointment.

You may be required to provide additional documents to those listed.

A letter or discharge papers from the Australian Defence Force or Australian Reserve Force specifying service dates	
vidence for Ministerial discretions (See page 2)	ı
Discretions 1 and 2	
Evidence of a departmental administrative error affecting your lawful or permanent residence status	
Discretion 3	
A statement and appropriate supporting documentation to support the claim that you would suffer significant hardship or disadvantage	
Discretion 4	
Evidence from a court that your convictions have been quashed	
Discretion 5	
Evidence of the Australian citizenship of your iving or deceased spouse or de facto partner, (for example birth certificate, citizenship certificate or passport)	
and evidence of your relationship, such as a marriage certificate for spouse relationships, or oint utilities accounts, joint bank accounts, joint tenancy agreements, or joint mortgage agreements for de facto relationships	
and a statement explaining the reasons why you were both overseas, such as a letter from an employer and evidence of travel	
and evidence that you had a close and continuing association with Australia during the period of absence	
Death certificate, if applicable	

### Evidence for fee concessions and exemptions

Evidence of the Australian citizenship of the

relationship

were overseas

person with whom you have an interdependent

and your close and continuing association with

and a statement explaining the reasons why you

Australia during periods of absence

<b>F</b>	
A Pensioner Concession Card issued by the Australian Government (Services Australia or the Department of Veterans' Affairs). Check your eligibility for a concession fee on the Department's website at https://immi.homeaffairs.gov.au/citizenship/become-a-citizen/permanent-resident/fee-concessions-or-exemptions	
A letter from the Child Migrants Trust as evidence of arrival as part of the Commonwealth Child Migration Scheme	
A letter or discharge papers from the Australian  Defence Force specifying service dates	

### **Evidence of residence — New Zealand and British migrants**

For New Zealand citizens who were not in Australia on 26 February 2001 and held a Special Category visa, a Centrelink certificate stating that you were residing in Australia at a particular time	
If you are a British subject and arrived in Australia before 1 January 1975, have not travelled in or out of Australia since that date, and do not have evidence of your entry into Australia, you will need to provide evidence of residence in Australia. For example employment, taxation and school records. The National Archives of Australia can help with documents pre-1974. For more information, see www.naa.gov.au/collection/askquestion/index.aspx	

### Evidence for the special residence requirement

If you are seeking to engage in activities that are supported by particular organisations including the Australian Olympic and Paralympics committees, Tennis Australia, Cricket Australia or a federal government agency, a letter of support detailing your participation is required	
If you have been engaged in particular kinds of work requiring regular travel outside Australia, evidence from an employer that shows you have worked in that occupation for a total of 2 years in the past 4 years is required. See <i>Special residence requirements applicants</i> on pages 8–9 for a list of relevant occupations	
Proof that although you have spent periods of time overseas, your home has been in Australia. Examples of proof may include the presence of a spouse or children in Australia, evidence of property, tenancy agreements, rates notices or income tax payments	

### Documents relating to children

Any orders relating to the custody, guardianship or parental responsibility for your child, if applicable	
Evidence of adoption of your child, if your child was adopted overseas	

### **Step 5** – Complete your application form

Please use a pen, and write neatly in English using BLOCK LETTERS. Corrections made with liquid paper are not acceptable. You may also be able to apply online.

**Part A – Your details** – Part A requires you to provide your personal details and show that you satisfy the residence requirement.

If you change address during the application process you must tell the Department your new address. See form 929 Change of address and/or passport details.

**Part B – Your children** – Part B requires you to provide details of your children under 16 years of age that you have responsibility or legal custody for, and whom you are including in this application. You are also required to include details for all your other children, including adult children.

Children 16 or 17 years of age will need to complete their own application using form 1290 *Application for Australian citizenship – Other situations*.

**Part C – Your parents** – Part C requires you to provide the personal details of both your parents (or adopted parents, if applicable) including whether they have been known by any other names.

**Part D – Associated family** – Part D requires you to provide details of any immediate family members whose details have not already been provided in Part B or Part C.

**Part E – Identity documents** – Part E requires you to list your identity documents. See page 3 for information about this part of the application.

**Part F – Identity declaration** – Part F is **not** to be completed by the applicant. See page 4 for information about who should complete the *Identity declaration* and sign the back of your photograph.

Part G – Travel, good character and criminal offences – Part G requires you to list travel outside Australia in the last 10 years. You are asked to complete questions concerning your background in relation to good character and any criminal activity. See page 4 for information about this part of the application.

**Part H – Supporting documents** – Part H requires you to list any supporting documents you are providing with your application.

**Part I – Nomination of representative** – Part I allows you to nominate another person who can make enquiries about your application on your behalf. Make sure you sign the authorisation at Part I if you want this to happen.

**Part J – Preference for ceremony** – Part J allows you to choose between 2 citizenship pledges.

Pledge 1 From this time forward, under God,
I pledge my loyalty to Australia and its people,
whose democratic beliefs I share,
whose rights and liberties I respect, and
whose laws I will uphold and obey.

Pledge 2 From this time forward,
I pledge my loyalty to Australia and its people,
whose democratic beliefs I share,
whose rights and liberties I respect, and
whose laws I will uphold and obey.

**Part K – Proposed overseas travel** – It is important that you notify the Department of any proposed overseas travel while your application is being processed.

Part L – Method of payment – Make your payment electronically through the 'My Payments' section of ImmiAccount.
Sign into, or create, your ImmiAccount and select
My Payments>Manage Payments>Pre-Pay Paper Service, at
www.homeaffairs.gov.au/immiaccount

If you are outside Australia and cannot pay online in ImmiAccount check the Department's website for alternative payment methods for your location

### www.homeaffairs.gov.au/locations

If you are eligible for a fee concession or exemption (see form 1298i *Citizenship fees*) you should indicate this in Part L. You will need to provide documents to show you are eligible.

Generally, fees are not refundable.

**Part M – Declaration** – Carefully read and make sure you understand the terms of this declaration before signing it.

### Step 6 – Lodge your application form

Applications can be made online or posted to the Department. When your completed application, certified copies of your documents and the correct fee are received, you will be provided with a date and time for your citizenship appointment.

### Apply online

Online applications are made through the website **www.homeaffairs.gov.au/citizenship** 

Children under 16 years of age may be included in the online application of a responsible parent.

Generally, you can make an application online if you:

- are a permanent resident
- have travelled in and out of Australia since July 1990
- are not applying for a fee concession or exemption
- are not part of the Australian Defence Force.

You must provide a separate form 1195 *Identity declaration*. You can download and print this form from the website.

If you lodge your application online you must bring the following to your citizenship appointment for yourself and any children included in your application:

- form 1195 *Identity declaration* with one current endorsed photograph. This form is completed, and the photograph endorsed by a person with the correct authority. See *Identity declarations list of professions* on page 9
- originals of the documents you have listed in *Part E – Identity documents*
- originals of other supporting documents, if required.

#### Lodge your application by post

Send your completed paper application to the relevant postal address listed on page 10.

If you lodge your application by post you must include certified copies of original documents with your application. Do not post original documents with your application.

You must bring the following to your citizenship appointment for yourself and any children included in your application:

- originals of the documents you have listed in Part E Identity documents
- originals of other supporting documents, if required.

## **Step 7** – Attend your citizenship appointment

You must take your original documents to your citizenship appointment.

At your appointment an authorised officer will check your original documents, verify your identity and confirm your eligibility to sit the citizenship test.

You should allow up to 2 hours for your appointment.

Your application may be refused if you do not attend your appointment.

#### Checklist

This checklist will help ensure that you have everything you need for your citizenship appointment.

#### For you

Identity documents (Step 4)	
Certified copies of overseas penal clearance certificates, if applicable (Step 4)	
Supporting documents as required (Step 4)	
If you applied online:	
one passport-sized photograph and identity declaration signed by an Australian citizen with the correct authority (Step 4)	
original documents	

### For each child on your application

Tor each child on your application				
Travel documents or passports, if they are not on your passport				
A full birth certificate or family register containing parent's details				
Parenting orders or adoption papers, if applicable				
If you applied online:  • one passport-sized photograph and identity declaration signed by an Australian citizen with the correct authority (Step 4)				
original documents				

We strongly advise that you keep a copy of your application and all attachments for your records.

### Step 8 – Citizenship test

You will be able to sit the citizenship test after your documents have been checked at your appointment and your identity has been verified. To prepare for the test, read the *Australian Citizenship: Our Common Bond* resource booklet or listen to the podcast series available on our website

https://immi.home affairs.gov. au/citizenship/test- and interview/prepare-for-test

### Help with the test

### People with a disability

If your disability means you are unable to read the computer screen, or use a computer mouse, our staff will provide you with assistance to complete the test.

### People with low levels of English literacy skills

It is expected that most people will need to be able to speak and read basic English to complete the citizenship test without assistance. If you have problems with reading in English, our staff will provide assistance by reading the questions and possible answers to you.

To be eligible for this assistance, you will need to have completed at least 400 hours of English language tuition under the Adult Migrant English Program (AMEP).

### Step 9 – Wait to receive notification

When a decision is made on your application, you will be notified in writing.

You must tell the Department if you change your address, and in some circumstances your application cannot be approved if you are outside Australia.

#### If your application is refused

If your application is refused you may have the right to ask for the decision to be reviewed by the Administrative Appeals Tribunal (AAT). Your letter of notification will advise you where you can lodge an application for review. You should lodge your application with the AAT as soon as possible.

### Step 10 – Attend a citizenship ceremony

After you have received notification that your application has been successful you will need to attend a citizenship ceremony and make a pledge of commitment to complete the process of becoming an Australian citizen.

Usually, your ceremony will be held within 6 months of your application being approved.

If your children are under 16 years of age, they are not required to make the pledge but are welcome to attend a ceremony. They will become Australian citizens when you make the pledge.

You must attend your citizenship ceremony within 12 months of your application being approved otherwise the decision to approve your application for citizenship may be cancelled.

If you have not been contacted about attending a citizenship ceremony within 6 months, please call the Citizenship Information Line for advice.

### Passports and travel

You will be able to apply for an Australian passport once you have attended a ceremony and made the pledge. For information on Australian passports visit

**www.passports.gov.au** You should travel out of and into Australia on your Australian passport.

### **New Zealand citizens**

Not all New Zealand citizens are permanent residents. To be eligible to apply you must:

- hold a permanent resident visa, or
- have been in Australia on 26 February 2001 on a Special Category visa (SCV), or
- have spent a period(s) totalling 12 months in Australia on a SCV in the 2 years immediately before 26 February 2001, or
- have a Centrelink certificate issued prior to 26 February 2004 stating that you were residing in Australia at a particular time.

#### Children of New Zealand citizens

If your children were born in Australia, they may already be Australian citizens if they were:

- born in Australia and reached 10 years of age having lived in Australia most of their life, or
- born in Australia on or after 27 February 2001 and you held an Australian permanent resident visa or were present in Australia on 26 February 2001 as the holder of a SCV, or
- born in Australia between 1 September 1994 and 26 February 2001 and you held a permanent visa or a SCV, or
- born in Australia between 26 January 1949 and 19 August 1986 and you were a New Zealand citizen, unless you or your spouse were entitled to diplomatic privileges.

Eligible New Zealand citizens will still have to meet the residence requirement, Step 2 of the application process.

### Special residence requirements applicants

You may apply for Australian citizenship under one of the following special residence categories if you meet all other eligibility criteria for citizenship including sitting for the citizenship test and the good character requirements, if you satisfy the following requirements.

- 1. You are seeking to engage in activities that are supported by particular organisations, such as the Australian Olympic and Paralympics committees, Tennis Australia, Cricket Australia or a federal government agency.
  - To be residentially eligible you must have been a permanent resident for the 2 years immediately before making the application. During that 2 year period you must have been lawfully present in Australia for at least 180 days, including 90 days in the 12 months immediately before making the application.
- 2. You have been engaged in particular kinds of work requiring regular travel outside Australia for at least 2 of the 4 years before you apply for citizenship. Relevant occupations are:
  - a member of the crew of a ship or aircraft, or
  - a worker on a resources installation or a sea installation, or
  - a Chief Executive Officer or Executive Manager of an S&P/ASX All Australian 200 listed company, or

- a Scientist employed by:
  - an Australian university who has attained a PhD in their field of speciality and is undertaking research and development of benefit to Australia, or
  - the Commonwealth Scientific and Industrial Research Organisation (CSIRO), or
  - a medical research institute which is a member of the Association of Australian Medical Research Institutes (AAMRI), or
- a medical specialist, internationally renowned in their field, who is a fellow of an organisation listed in Schedule 4 – Part 1 of the Health Insurance Regulations 1975 (Cth) and holds a relevant qualification in relation to the organisation, or
- a person who is a writer or is engaged in the visual or performing arts and who is the holder of, or has held, a Distinguished Talent Visa.

To be residentially eligible you must have held a valid Australian visa for 4 years, immediately before applying, including one year as a permanent resident immediately before applying.

You must also have been living in Australia for a total of 480 days during the 4 years before you apply, with at least 120 days of that time in the year immediately before your application.

Applications must include supporting documents. See checklist *Evidence for the special residence requirement* on page 6.

The special residence requirement cannot be used in conjunction with Ministerial discretions 3, 5 and 6. Children under 16 may be included in your application. See *Step 2 – Residence requirement* on page 2.

Applicants can apply for citizenship and be approved when outside Australia.

### Identity declarations - list of professions

People currently working in a profession or occupation listed below can complete identity declarations and endorse photographs.

They must:

- be an Australian citizen, or
- if applying from outside Australia, a citizen of your country of residence if no Australian citizen is known to you

#### **AND**

- have known you for at least one year
- not be related to you by birth, marriage or de facto relationship
- be easy to contact by telephone during normal working hours.
- 1. Australian Consular Officer or Australian Diplomatic Officer (within the meaning of the *Consular Fees Act 1955*)
- 2. Bailiff
- 3. Bank officer with 5 or more years of continuous service
- 4. Building society officer with 5 or more years of continuous service
- 5. Chiropractor (licensed or registered)
- 6. Clerk of court
- 7. Commissioner for Affidavits
- 8. Commissioner for Declarations
- Credit union officer with 5 or more years of continuous service

- 10. Dentist (licensed or registered)
- 11. Fellow of the National Tax Accountants' Association
- Finance company officer with 5 or more years of continuous service
- 13. Judge of a court
- 14. Justice of the peace
- 15. Legal practitioner (licensed or registered)
- 16. Magistrate
- 17. Marriage celebrant licensed or registered under Subdivision C of Division 1 of Part IV of the *Marriage Act 1961*
- 18. Master of a court
- 19. Medical practitioner (licensed or registered)
- 20. Member of Chartered Secretaries Australia
- 21. Member of Engineers Australia, other than at the grade of student
- 22. Member of the Association of Taxation and Management Accountants
- 23. Member of the Australian Defence Force with 5 or more years of continuous service
- 24. Member of the Institute of Chartered Accountants in Australia, the Australian Society of Certified Practicing Accountants or the Institute of Public Accountants
- 25. Member of the Parliament of the Commonwealth, a State, a Territory Legislature, or a local government authority of a State or Territory
- 26. Minister of religion licensed or registered under Subdivision A of Division 1 of Part IV of the *Marriage Act 1961*
- 27. Nurse (licensed or registered)
- 28. Optometrist (licensed or registered)
- Permanent employee of Commonwealth, State or local government authority with at least 5 or more years of continuous service
- 30. Permanent employee of the Australian Postal Corporation with 5 or more years of continuous service
- 31. Pharmacist (licensed or registered)
- 32. Physiotherapist (licensed or registered)
- 33. Police officer
- 34. Psychologist (licensed or registered)
- 35. Registered migration agent (where registration is not suspended or subject to a caution)
- 36. Registrar, or Deputy Registrar, of a court
- 37. Sheriff
- 38. Teacher employed on a full-time basis at a school or tertiary education institution
- 39. Veterinary surgeon (licensed or registered).

### Important information about privacy

The *Privacy Act 1988* contains 13 Australian Privacy Principles which regulate the way that the Department collects and handles personal information. Information about how the Department collects, uses and discloses personal information for its key functions can be found in form 1442i *Privacy notice*. More information about the Department's general information handling practices (including form 1442i) can be found in the Department's Privacy policy at

### https://www.homeaffairs.gov.au/access-and-accountability/our-commitments/privacy

Personal identifiers collected under the *Australian Citizenship Act* 2007 are generally photographs. The Department and the Department of Foreign Affairs and Trade (DFAT) have signed an arrangement in accordance with the *Australian Citizenship Act* 2007 that permits disclosure of your personal identifiers for the purposes of administering the *Australian Passport Act* 2005. If your application for Australian citizenship is approved, your photograph, client number, name, date of birth and gender will be provided to DFAT. More information on personal identifiers is contained in information form 1243i *Your personal identifying information*. Information form 1243i is available from the Department's website

### www.homeaffairs.gov.au/allforms

### Citizenship testing by Services Australia

Citizenship appointments are conducted at selected offices of Services Australia (Centrelink).

Test administrators at Services Australia are authorised to collect and access your identifying information such as your photograph and signature, and use it along with personal and identifying information provided to Services Australia by the Department to verify your identity and confirm that you are eligible to sit the citizenship test. Personal and identifying information includes your name, date of birth, address, photograph, signature and copies of identity documents.

At the conclusion of your test appointment, the test administrator will electronically transmit the documents and photograph that were used to verify your identity, to the Department for storage in the Department's records management system. The test administrator will then securely destroy the personal and identifying information, including electronic records, except for a record of your name, date of birth and the date of your appointment.

### Consent to communicate electronically

The Department may need to convey sensitive information about your application to you. Electronic communication, unless adequately encrypted, is not secure and may be viewed by others or interfered with. The Australian Government accepts no responsibility for the security or integrity of any information sent to the Department over the internet or by other electronic means.

### Department of Home Affairs contact details

If lodging your application online, select the office of the Department closest to you.

In Australia send your paper application to the postal address of the office of the Department closest to you.

### **Australian Capital Territory**

GPO Box 9984 SYDNEY NSW 2001

### South Australia

GPO Box 2399 ADELAIDE SA 5001

#### **New South Wales**

GPO Box 9984 SYDNEY NSW 2001

### Tasmania

GPO Box 794 HOBART TAS 7001

### **Northern Territory**

GPO Box 2399 ADELAIDE SA 5001

### Victoria

GPO Box 241 MELBOURNE VIC 3001

### Queensland

#### **Oueensland state office**

GPO Box 9984 BRISBANE QLD 4001

#### Western Australia

Locked Bag 7 NORTHBRIDGE WA 6865

### Thursday Island

PO Box 299 THURSDAY ISLAND QLD 4875

### For applicants outside Australia

If you are outside Australia, apply online or send your paper application by post to:

#### Postal address:

Overseas Citizenship Unit Department of Home Affairs GPO Box 9984 SYDNEY NSW 2001 AUSTRALIA

### Home page

### www.homeaffairs.gov.au/citizenship

Citizenship Information Line

Telephone **131 880** during business hours in Australia to speak to an operator (recorded information available outside these hours). If you are outside Australia, please contact your nearest Home Affairs office overseas.



### **Application for Australian citizenship**

General eligibility

1300t

Please read the information pages before completing this application **PHOTOGRAPH** Please open this form using Adobe Acrobat Reader. You must attach the endorsed Either type (in English) in the fields provided or print this form photograph of yourself and complete it (in English) using a pen and BLOCK LETTERS. **AND** Tick where applicable all children included in your application to this page. Part A – Your details Attach the photo(s) by placing them in a plastic sleeve and Preferred title Miss Ms stapling the sleeve to this page. Other Do not apply tape, glue or staples directly to the photo(s). 2 Your full name (this will appear on your evidence of citizenship) Family name Given names (including all Place of birth middle names) Town/city Have you been known by any other names? (including name at birth, previous married names, aliases, patronymic State/province names, clan or tribal names, or alternative spellings or full spelling of Country all names) No Residential addresses over the last 5 years Yes Give details If insufficient space, attach a separate signed sheet with details Family name Current address Note: You must tell the Department if your address Given names changes after you lodge this form. Reason for change of name POSTCODE If you have been known by more than one other name, attach additional details on a separate sheet. Previous address 1 (if applicable) DAY Indeterminate / Date from to Sex Male Female Intersex / Unspecified 5 Have you previously identified as being a different gender to the one selected at Question 4? POSTCODE No Yes Previous address 2 (if applicable) MONTH MONTH YEAR Date from to Date of birth Have you ever had a different date of birth to the one shown at Question 6? POSTCODE No MONTH YFAR DAY Yes Different date of birth Reason for different date of birth

10	Current postal (If the same as	address s your residential address, write 'AS ABOVE')	17	
		at tell the Department if your address		No  Yes
	changes after y	you lodge this form.		Country of citizenship
				Citizenship is: Current Previous
		POSTCODE		DAY MONTH YEAR
		10010002		Date acquired
11	Telephone num	nbers		Date ended
	Work	(AREA CODE )		
	Home	(AREA CODE )		2. Country of citizenship
	Mobile/cell			Citizenship is: Current Previous Previous
40				Date acquired Par
12	(including work	ears of age or over, do you have any email addresses?  k, business, personal, home or other emails) e migration agent or legal practitioner email addresses.		Date ended
	No	y migration agont or logal practition of man addresses.		3. Country of citizenship
	Yes Lis	t all of your email addresses		Citizenship is: Current Previous
				DAY MONTH YEAR
				Date acquired
				Date ended
40	_		18	List all the countries where you hold permanent residence and are not a citizen
13	Do you agree to other electronic	to the Department communicating with you by email or c means?		a Guzen
	Note: If conser	nt to use electronic communication is not provided, delays		
	will occur inclu	ding notification of the outcome of this application.		
	No		19	Your occupation
		ve details		
	Email address		20	Passport details
14	Have you previ	ously been an Australian citizen?		Passport number
	No	•		Country of passport
		te you ceased to be		Passport type: Government UN Refugee Private
	an	Australian citizen		DAY MONTH YEAR
15	Have you previ	ously sat and passed the Citizenship test?		Date of issue
	No			Date of expiry
	Yes Citi	izenship Appointment ID number		Issuing authority/ Place of issue as
				shown in your passport
16		elp with the Citizenship test?	21	Do you ever use Chinese Commercial Code Numbers for the name
	`	the test on page 8)		shown in the passport at Question 20?
	No	vo dataila		No .
	Yes Giv	ve details		Yes Chinese Commercial Code Numbers (in full)

22	Do you currently have, or have you ever had, any <b>national identity</b> documents or numbers (including birth registration numbers, social security cards, etc.)?  No		26	Do you have an Australian firearms licence?  No	
	Yes	■ Give detail	s as they appear on the document		Firearms licence number
	1.	Family name			Issuing state/territory
		Given names		27	Are you seeking a residence exemption or discretion?
		Type of document			(See Step 2 – Residence requirement on page 2) No
		Identity number			Yes Exemption and/or discretion you are applying under
		Country of issue			
	2.	Family name			
		Given names			You must provide a statement and evidence to support you
		Type of document			claim for an exemption/discretion or it will not be assessed
		Identity number			Part B – Your children
		Country of issue			Provide details of your <b>children under 16 years of age</b> that you
	3.	Family name			have responsibility or legal custody for, and whom you are including in this application for Australian citizenship, at Questions 28 to 30
	0.	Given names			Provide details of all your <b>other children</b> , at Question 31
		Type of document			( <b>Note</b> : Details of your other children are required in this application. If these children want to apply for Australian citizenship they will
		Identity number			need to complete their own application)
		Country of issue			<b>Children</b> includes biological or adopted children, step-children, deceased children and adult children
23 24	of a peri	permanent visa or manent visa <i>(enter</i>	·	28	Do you have any children under 16 years of age, that you have responsibility or legal custody for, and whom you are including in this application?  No
	No	▶ Go to Que	estion 25		
	Yes	▶ Date your	first Australian visa was granted (if known)  DAY MONTH YEAR		
		Were you i	n Australia at the time?		
		No	Date you first arrived in Australia on that visa  DAY MONTH YEAR		
		Yes			
25	No Yes Aus lice		lian driver licence?		

### Details of children included in this application

29 How many children are you including in this application? Give details of each child If you are including more than 6 children, attach their details on a separate sheet Child 1 Child 2 Relationship to you Relationship to you Child's full name Child's full name Family name Family name Given names Given names Name in Chinese Commercial Code Numbers (if applicable) Name in Chinese Commercial Code Numbers (if applicable) Indeterminate / Indeterminate / Sex Male Female Sex Male Female Intersex / Unspecified Intersex / Unspecified MONTH MONTH YFAR YFAR Date of birth Date of birth Place of birth Place of birth Town/city Town/city State/ State/ province province Country Country Has this child ever been known by or used any other names, Has this child ever been known by or used any other names, dates of birth or gender? dates of birth or gender? Other names include alternative spellings, patronymic names, Other names include alternative spellings, patronymic names, maiden names, clan or tribal names maiden names, clan or tribal names No No Yes Give details of change(s) Yes Give details of change(s) If insufficient space, attach additional details If insufficient space, attach additional details Give reason for change(s) Give reason for change(s) Country of current residence Country of current residence List all countries where this child holds permanent residency List all countries where this child holds permanent residency Does this child have their own passport/travel document? Does this child have their own passport/travel document? Name of person whose passport they are on Name of person whose passport they are on Give details from the child's passport/travel document Give details from the child's passport/travel document Yes Yes Passport number Passport number Country of passport Country of passport MONTH YEAR MONTH YEAR Date of issue Date of issue Date of expiry Date of expiry Issuing authority/Place of issue as shown in passport Issuing authority/Place of issue as shown in passport

#### Child 3 Child 4 Relationship to you Relationship to you Child's full name Child's full name Family name Family name Given names Given names Name in Chinese Commercial Code Numbers (if applicable) Name in Chinese Commercial Code Numbers (if applicable) Indeterminate / Indeterminate / Sex Male Female Sex Male Female Intersex / Unspecified Intersex / Unspecified MONTH YEAR YEAR DAY MONTH Date of birth Date of birth Place of birth Place of birth Town/city Town/city State/ State/ province province Country Country Has this child ever been known by or used any other names, Has this child ever been known by or used any other names, dates of birth or gender? dates of birth or gender? Other names include alternative spellings, patronymic names, Other names include alternative spellings, patronymic names, maiden names, clan or tribal names maiden names, clan or tribal names No No Yes Give details of change(s) Yes Give details of change(s) If insufficient space, attach additional details If insufficient space, attach additional details Give reason for change(s) Give reason for change(s) Country of current residence Country of current residence List all countries where this child holds permanent residency List all countries where this child holds permanent residency Does this child have their own passport/travel document? Does this child have their own passport/travel document? Name of person whose passport they are on Name of person whose passport they are on No Yes Give details from the child's passport/travel document Give details from the child's passport/travel document Yes Passport number Passport number Country of passport Country of passport DAY MONTH YEAR DAY MONTH YEAR Date of issue Date of issue Date of expiry Date of expiry Issuing authority/Place of issue as shown in passport Issuing authority/Place of issue as shown in passport

#### Child 5 Child 6 Relationship to you Relationship to you Child's full name Child's full name Family name Family name Given names Given names Name in Chinese Commercial Code Numbers (if applicable) Name in Chinese Commercial Code Numbers (if applicable) Indeterminate / Indeterminate / Sex Male Female Sex Male Female Intersex / Unspecified Intersex / Unspecified MONTH YEAR YEAR DAY MONTH Date of birth Date of birth Place of birth Place of birth Town/city Town/city State/ State/ province province Country Country Has this child ever been known by or used any other names, Has this child ever been known by or used any other names, dates of birth or gender? dates of birth or gender? Other names include alternative spellings, patronymic names, Other names include alternative spellings, patronymic names, maiden names, clan or tribal names maiden names, clan or tribal names No No Yes Give details of change(s) Yes Give details of change(s) If insufficient space, attach additional details If insufficient space, attach additional details Give reason for change(s) Give reason for change(s) Country of current residence Country of current residence List all countries where this child holds permanent residency List all countries where this child holds permanent residency Does this child have their own passport/travel document? Does this child have their own passport/travel document? Name of person whose passport they are on Name of person whose passport they are on No Yes Give details from the child's passport/travel document Give details from the child's passport/travel document Yes Passport number Passport number Country of passport Country of passport DAY MONTH YEAR DAY MONTH YEAR Date of issue Date of issue Date of expiry Date of expiry Issuing authority/Place of issue as shown in passport Issuing authority/Place of issue as shown in passport

Is there a parenting order giving responsibility for any child, named in Question	29, to another person?
No	
Yes Five details of the child(ren) and person(s)	
Note: Documents must be provided.	
Details of other children NOT included in this application	
Do you have any other children you are NOT including in this application?	
No .	
Yes	
If you have more than 4 other children, attach their details on a sepa	arate sheet
Other child 1 (not included in this application)	Other child 2 (not included in this application)
Relationship to you	Relationship to you
Child's full name	Child's full name
Family name	Family name
Given names	Given names
Name in Chinese Commercial Code Numbers (if applicable)	Name in Chinese Commercial Code Numbers (if applicable)
Sex Male Female Indeterminate / Intersex / Unspecified	Sex Male Female Indeterminate / Intersex / Unspecified
Date of birth	Date of birth DAY MONTH YEAR
Place of birth	Place of birth
Town/city	Town/city
State/ province	State/ province
Country	Country
Country of current residence	Country of current residence
(if not living, write 'DECEASED')	(if not living, write 'DECEASED')
List all countries where this child holds permanent residency	List all countries where this child holds permanent residency
Is this child included in another citizenship application?	Is this child included in another citizenship application?
No	No
Yes	Yes
Has this child ever held citizenship of any country?	Has this child ever held citizenship of any country?
No Sive details (including all current and previous citizenships	No ☐ Yes ☐ ► Give details (including all current and previous citizenships
Yes Give details (including all current and previous citizenships held)	Yes Sive details (including all current and previous citizenships held)

30

31

Other child 3 (not included in this application)	Other child 4 (not included in this application)
Relationship to you	Relationship to you
Child's full name	Child's full name
Family name	Family name
Given names	Given names
Name in Chinese Commercial Code Numbers (if applicable)	Name in Chinese Commercial Code Numbers (if applicable)
Sex Male Female Indeterminate / Intersex / Unspecified  Date of birth	Sex Male Female Indeterminate / Intersex / Unspecified  Date of birth
Place of birth  Town/city State/ province Country	Place of birth Town/city State/ province Country
Country of current residence (if not living, write 'DECEASED')	Country of current residence (if not living, write 'DECEASED')
List all countries where this child holds permanent residency	List all countries where this child holds permanent residency
Is this child included in another citizenship application?  No  Yes	Is this child included in another citizenship application?  No  Yes
Has this child ever held citizenship of any country?  No  Yes  Figure 1  Yes Cive details (including all current and previous citizenships held)	Has this child ever held citizenship of any country?  No  Yes  Give details (including all current and previous citizenships held)

### Part C – Your parents/adoptive parents

Provide details of one parent at Question 32 and the other parent at Question 33

*Parents* include biological parents, adopted parents, step-parents, legal guardians and deceased parents

2 Parent 1		33	Parent 2
Relationship	o to you		Relationship to you
Parent/adop	otive parent's full name		Parent/adoptive parent's full name
Family nam	е		Family name
Given name	es		Given names
Name in Ch	inese Commercial Code Numbers (if applicable)		Name in Chinese Commercial Code Numbers (if applicable)
Sex Ma	ale	Sex	Sex Male Female Indeterminate / Intersex / Unspecified
Parent/ador	Day Month YEAR Dive parent's date of birth		Parent/adoptive parent's date of birth
Place of bird			Place of birth
Town/cit			Town/city
State/			State/
province Country			province Country
Other nam maiden nan No	s, dates of birth or gender?  les include alternative spellings, patronymic names, nes, clan or tribal names  Give details of change(s)  If insufficient space, attach additional details		other names, dates of birth or gender?  Other names include alternative spellings, patronymic names, maiden names, clan or tribal names  No  Yes  Give details of change(s)  If insufficient space, attach additional details
	Give reason for change(s)		Give reason for change(s)
Has this par	rent/adoptive parent ever held Australian citizenship?		Has this parent/adoptive parent ever held Australian citizenship?
No Yes	Date acquired (if known)  Date parent/adoptive parent ceased to be an Australian citizen (if known)		No Date acquired (if known)  Date parent/adoptive parent ceased to be an Australian citizen (if known)
	untry(s) of citizenship (if not living, write 'DECEASED')		Present country(s) of citizenship (if not living, write 'DECEASED')
Present cou	untry(s) of permanent residence		Present country(s) of permanent residence

### Part D – Associated family

Do you have any other immediate family members whose details have not been provided in this application?	
Immediate family members include full, half, adopted and step	
brothers and sisters, a spouse or de facto partner including if deceased	
No	
Yes Provide details of all other immediate family members, including those who are deceased  If you have more than 5 other immediate family members, attach their details on a separate sheet	
Family member 1	Family member 3
Relationship to you	Relationship to you
Person's full name	Person's full name
Family name	Family name
Given names	Given names
Name in Chinese Commercial Code Numbers (if applicable)	Name in Chinese Commercial Code Numbers (if applicable)
Sex Male Female Indeterminate / Intersex / Unspecified	Sex Male Female Indeterminate / Intersex / Unspecified
Date of birth	Date of birth
Place of birth	Place of birth
Town/city	Town/city
State/	State/
province Country	province Country
Country of current residence	
(if not living, write 'DECEASED')	Country of current residence (if not living, write 'DECEASED')
Family member 2	Family member 4
Relationship to you	Relationship to you
Person's full name	Person's full name
Family name	Family name
Given names	Given names
Name in Chinese Commercial Code Numbers (if applicable)	Name in Chinese Commercial Code Numbers (if applicable)
Sex Male Female Indeterminate / Intersex / Unspecified	Sex Male Female Indeterminate / Intersex / Unspecified
Date of birth	Date of birth
Place of birth	Place of birth
Town/city	Town/city
State/	State/
province Country	province Country
Country of current residence (if not living, write 'DECEASED')	Country of current residence (if not living, write 'DECEASED')

### Family member 5 Part E – Identity documents Relationship to you **35** If you are 18 years of age or over, you must provide at least Person's full name 3 documents which collectively contain your: photograph Family name • signature Given names · current address • date of birth, birth name and gender. Name in Chinese Commercial Code Numbers (if applicable) You must also provide proof of any changes of name, if applicable and a completed Part F – Identity declaration. Attach certified copies of your documents to this application. Indeterminate / Sex Male Female Intersex / Unspecified If you do not provide these documents your application will not MONTH YEAR be accepted and will be returned to you. Date of birth Do not post original documents to the Department. Bring the original documents to your appointment. Place of birth Please list the identity documents you are providing (see Step 4 -Town/city Original documents on page 2) State/ province Applicants 18 years of age or over Country A current document with your photograph and signature Country of current residence (if not living, write 'DECEASED') Evidence of your current residential address Evidence of your date of birth, birth name and any changes of name Evidence of your identity in the community Part F – Identity declaration For each child in the application Evidence of the child's date of birth and birth name A document with the child's photograph and current name Evidence of any changes of name, if applicable

Evidence of the child's identity in the community

Part F - Identity declaration

### $Part\ F-Identity\ declaration$ — This part is **NOT** to be completed by the applicant

### 36

### This part is to be completed by a person who:

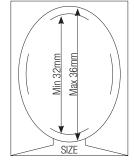
- is an Australian citizen, and
- has known the applicant for at least one year, and
- is currently working in a profession or occupation listed on page 9, and
- is not related to the applicant by birth, marriage, or de facto relationship, and
- is easy to contact by telephone during normal working hours, should we need to make contact.

The person who completes this declaration must also endorse each applicant's photograph, which must be no more than 6 months old.

### **Example**

### PHOTOGRAPH FRONT

### PHOTOGRAPH BACK





See *Identity declaration* on page 4 for more information including photograph requirements.

### Details of person making this declaration

Family name						
Given names						
Telephone num	bers					
Work	(AREA CODE )					
Home	(AREA CODE )					
Mobile/cell						
Are you an Aus	tralian citizen?	Yes				
What is your pr page 9?	rofession or occupation group number from					
I declare that I	have known (full name of the applicant)					
Family name						
Given names						
for	year(s) and vouch for his/her identity.					
I have endorse	I have endorsed the back of his/her photograph					
Signature of person making this declaration	L					

Child 1 (if applica	ble)	
Details of per	son making this declaration	
Family name		
Given names		
Telephone num	nbers	_,
Work	(AREA CODE )	
Home	(AREA CODE )	
Mobile/cell		
Are you an Aus	tralian citizen? No No Yes [	
What is your pr from page 9?	rofession or occupation group number	
I declare that I	have known (full name of Child 1)	_
Family name		
Given names		
for	year(s) and vouch for his/her identity.	•
I have endorse	d the back of his/her photograph	
Signature of person making this declaration	£	
Date	DAY MONTH YEAR	
Child 2 (if applica	ble)	
	son making this declaration	
Family name		
Given names		
Telephone num	ibers	
Work	(AREA CODE )	
Home	(AREA CODE )	
Mobile/cell		
Are you an Aus	tralian citizen? No Yes [	$\dashv$
What is your pr from page 9?	rofession or occupation group number  have known (full name of Child 2)	
Family name		$\neg$
Given names		$\dashv$
for I have endorse	year(s) and vouch for his/her identity. d the back of his/her photograph	
Signature of person making this declaration	L	

DAY

Date

MONTH

YEAR

Details of per	son making this declaration
Family name	Son making this decidration
Given names	
Telephone num	nhers
Work	(AREA CODE )
Home	(AREA CODE )
Mobile/cell	y with coope y
	stralian citizen? No Yes
	rofession or occupation group number
I declare that I	have known (full name of Child 3)
Family name	
Given names	
for I have endorse	year(s) and vouch for his/her identity.  d the back of his/her photograph
Signature of person making this declaration	
Date d 4 (if applica	DAY MONTH YEAR    ble)
d 4 (if applica	
d 4 (if applica Details of per	ble)
d 4 (if applica Details of per Family name	ble) rson making this declaration
d 4 (if applica Details of per Family name Given names	ble) rson making this declaration
d 4 (if applica Details of per Family name Given names Telephone num	ble) rson making this declaration  abers
d 4 (if applica Details of per Family name Given names Telephone num Work	ble) rson making this declaration  bers  (AREA CODE )
d 4 (if applica Details of per Family name Given names Telephone num Work Home Mobile/cell	ble) rson making this declaration  bers  (AREA CODE )
d 4 (if applica Details of per Family name Given names Telephone num Work Home Mobile/cell Are you an Aus What is your pu from page 9?	ble) rson making this declaration  hbers  (AREA CODE )  (AREA CODE )  stralian citizen? No Yes rofession or occupation group number
d 4 (if applica Details of per Family name Given names Telephone num Work Home Mobile/cell Are you an Aus What is your pr from page 9? I declare that I	ble) rson making this declaration  abers  (AREA CODE )  (AREA CODE )  stralian citizen? No Yes
d 4 (if applica Details of per Family name Given names Telephone num Work Home Mobile/cell Are you an Aus What is your pi from page 9? I declare that I Family name	ble) rson making this declaration  hbers  (AREA CODE )  (AREA CODE )  stralian citizen? No Yes rofession or occupation group number
d 4 (if applica Details of per Family name Given names Telephone num Work Home Mobile/cell Are you an Aus What is your pr from page 9? I declare that I	ble) rson making this declaration  hbers  (AREA CODE )  (AREA CODE )  stralian citizen? No Yes rofession or occupation group number
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D 1 " 1	rson making this declaration
•	ison making this declaration
Family name	
Given names	
Telephone nun	nbers
Work	(AREA CODE )
Home	(AREA CODE )
Mobile/cell	
Are you an Au	stralian citizen? No Yes
from page 9?	rofession or occupation group number
	have known (full name of Child 5)
Family name	
Given names	
for	year(s) and vouch for his/her identity.
I have endorse	ed the back of his/her photograph
Signature of person making this declaration	Æ
	DAY MONTH YEAR
Date d 6 (if applica	
d 6 (if applica	
d 6 (if applica Details of pe	able)
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d 6 (if applica Details of per Family name Given names Telephone num Work Home Mobile/cell Are you an Aus What is your p from page 9? I declare that is Family name Given names for	rson making this declaration  Inbers  (AREA CODE )  (AREA CODE )  (AREA CODE )  Stralian citizen? No Yes [ Profession or occupation group number    I have known (full name of Child 6)   Year(s) and vouch for his/her identity.
d 6 (if applica Details of per Family name Given names Telephone num Work Home Mobile/cell Are you an Aus What is your p from page 9? I declare that is Family name Given names for I have endorse Signature of person making this	rson making this declaration  Inbers  (AREA CODE )  (AREA

If more than 6 children are included in this application, please attach form 1195 *Identity declaration* for each additional child.

# Part G – Travel, good character and criminal offences

**37** 

38

<ul><li>Include reason for travel</li><li>work, study or training</li><li>business</li><li>visit family</li></ul>	order, that you have lived in or trave for example:	elled to.	
Country	Date from	Date to	December viole
Country		MONTH YEAR	Reason for visit
90 days and attach certi certificates from those c	only consider the time since you were y? where you have spent more than fied copies of all penal clearance		

(a)	Have you been convicted of, or found guilty of, ANY offences overseas or in Australia (include all traffic offences which went to court, including offences declared in your permanent residence application,			<ul> <li>I consent to my personal and identifying information being provided to the Australian Criminal Intelligence Commission's National Police Checking Service (NPCS) and Australian police agencies for the purpose of conducting a nationally coordinated criminal history check (NCCHC) in relation to me as part of my application for Australian citizenship.</li> </ul>
(b)	and any 'spent' convictions)?  Have you been confined in a prison or	No	Yes	<ul> <li>I consent to a NCCHC being undertaken on all names I am known by and have been known by.</li> </ul>
(6)	in a psychiatric institution by order of a court made in connection with criminal proceedings overseas or in Australia?	No	Yes	<ul> <li>I understand that this is for the purposes of assessing whether I am of good character and whether the Offences provision, as defined in section 24(6) of the Australian Citizenship Act 2007, applies to me.</li> </ul>
(c)	Have you committed, or been involved in the commission of war crimes or crimes against humanity or human rights			<ul> <li>I understand that the NCCHC may also be used for the purpose of considering whether my visa may be subject to cancellation under the Migration Act 1958.</li> </ul>
(d)	overseas or in Australia?  Are you presently under a probation order, good behaviour bond, on parole, released	No	Yes	<ul> <li>I understand that more than one NCCHC may be requested by the Department, including a further check that may be undertaken if I am not approved as an Australian citizen and I seek a review of that</li> </ul>
	on licence or subject to periodic detention overseas or in Australia?	No	Yes	<ul> <li>decision.</li> <li>I acknowledge that my personal and identifying information may also be used by Australian police agencies for general law enforcement</li> </ul>
(e)	Are you aware of any proceedings pending against you overseas or in Australia for an			purposes including those purposes set out in the Australian Crime Commission Act 2002.
<b>/</b> A	offence, including proceedings by way of appeal or review?	No	Yes	<ul> <li>I acknowledge that my personal information provided will not be used without my prior consent for any other purpose, unless otherwise authorised by law.</li> </ul>
(f)	Have you ever been involved in any activity, or been convicted of any offence, relating to the illegal movement of people to any country (including Australia)?	No	Yes	<ul> <li>I consent to Australian police agencies disclosing my personal information in relation to spent convictions of specific offences (10 years from the date of conviction for adults) and pending charges to the Department for the purposes outlined above.</li> </ul>
(g)	Have you ever been charged with any offence overseas or in Australia that is currently awaiting legal action?	No	Yes	<ul> <li>I acknowledge that I have read the National Police Checking Service – General Information and understand the spent convictions legislation.</li> </ul>
(h)	Have you ever been associated with terrorist organisations or involved in acts of terrorism overseas or in Australia?	No	Yes	See https://immi.homeaffairs.gov.au/help-support/meeting- our-requirements/character/character-requirements-for- australian-citizenship for information about good character, the
(i)	Have you ever been removed or deported from any country (including Australia)?	No 🗍	Yes	Offences provision, spent convictions and the National Police Checking Service – General Information.
(j)	Have you ever been involved in activities that would represent a risk to Australian national security?	No	Yes	See information form 1243i Your personal identifying information for information regarding the Department's authority to collect personal identifiers and form 1442i Privacy notice for general information on the collection, use and disclosure of personal information. The forms are available from the Department's website
mus	ou answered 'Yes' to any of the questions at st give ALL relevant details. If the matter relativiction, please give the nature of the offence tence and dates of any period of imprisonme	tes to a crimi , full details o	inal of	www.homeaffairs.gov.au/allforms  Signature of
	enter and dates of any period of imprisonme			applicant
				Date Day MONTH YEAR

40 Consent

**39** Please answer the following questions for yourself and any children

	Part H -	- Supporting documents		Part J –	- Preferences for ceremony
Do you need to provide supporting documents? (See Step 4 – Original documents on page 2)			44		ralian Citizenship Pledge would you like to make? made 'under God' and Pledge 2 is not.
No Yes▶ What type of document are you atta		What type of document are you attaching?		Pledge 1	From this time forward, under God, I pledge my loyalty to Australia and its people,
		Evidence for fee concessions, exemptions or residence discretions			whose democratic beliefs I share, whose rights and liberties I respect, and whose laws I will uphold and obey.
		Evidence of residence for New Zealand and British migrants		OR Pledge 2	From this time forward,
		Evidence for the special residence requirement			I pledge my loyalty to Australia and its people, whose democratic beliefs I share,
		Documents relating to children			whose rights and liberties I respect, and whose laws I will uphold and obey.
	Part I –	Nomination of representative	e 45	What is the	name of your local council?
12	application o	to nominate a person to make enquiries about yo n your behalf? <b>Go to <i>Part J – Preferences for ceremony</i></b>	ur <b>46</b>	-	to attend the ceremony with a particular person(s) who is licant for Australian citizenship, give their details below.
	Yes • (	Give details below		1. Family	name
	Nominated	person		Given r	
	Family name			diverri	DAY MONTH YEAR
	Given names			Date of	birth
	Date of birth	DAY MONTH YEAR		2. Family	name
	Relationship main applica			Given r	names
	Telephone nu	umbers		Date of	DAY MONTH YEAR
	Work	(AREA CODE )		Date of	Situ .
	Home	(AREA CODE )	47		ment occasionally conducts citizenship ceremonies which media interest. Please tick the box below if you do not want
	Mobile/cell				in such a ceremony.
13	Authority to	disclose information			I do not want to be involved in a ceremony which may attract media attention
	information a I understand application is	norise the Department of Home Affairs to release about my application to the person named above. that the authority will remain effective until my is finalised and should I wish to cancel or change the I may do so by advising the Department in writing			
	Signature o applicant	of L			

DAY

Date

MONTH

YEAR

### Part K – Proposed overseas travel

In some circumstances your application cannot be approved if you are outside Australia.

It is important that you notify the Department of any proposed travel while your application is being processed.

18	Do you into 12 months	nd to spend time outside Australia within the next ?				
	No					
	Yes 📗	Purpose of your proposed travel				
			DAY	MONTH	YEAR	
		Date of proposed departure				
		Length of proposed absence				

### Part L – Payment details

**IMPORTANT**: Ensure you pay the correct fee. See form 1298i *Citizenship fees* for information on fees, concessions and exemptions. Form 1298i is available from **www.homeaffairs.gov.au/allforms** 

	1 om 12001 to available from William Gardinord and an ormo
49	Are you eligible for a fee concession (discounted fee)?
	Note: Check your eligibility before answering this question as not all concession cards entitle you to a concession fee. Refer to form 1298i <i>Citizenship fees</i> for further information and the applicable concession amount.  No
	Yes Provide a certified copy of both sides of your concession card as detailed in form 1298i <i>Citizenship fees</i> .  If you do not provide the certified copy, or are not eligible, your application will be returned to you.  Go to Question 51
50	Are you eligible for a fee exemption (nil fee)?
	Note: Fee exemptions apply to some British and Maltese former child migrants, persons with relevant Defence service and persons applying under the Statelessness provision only. Refer to form 1298i <i>Citizenship fees</i> for further information.  No  Yes Provide evidence as detailed in form 1298i <i>Citizenship fees</i> . If you do not provide evidence, or are not eligible, your application will be returned to you.
	Go to <i>Part M – Declaration</i>
51	Payment details
	Make your payment electronically through the 'My Payments' section of ImmiAccount. Sign into, or create, your ImmiAccount and select My Payments>Manage Payments>Pre-Pay Paper Service, at www.homeaffairs.gov.au/immiaccount
	Do not provide credit card details on this form. Make your credit card payment electronically through the 'My Payments' section of ImmiAccount.
	If you are outside Australia and cannot pay online in ImmiAccount, check the Department's website for alternative payment methods for your location <b>www.homeaffairs.gov.au/locations</b>
	Payment receipt number from the 'My Payments' section of ImmiAccount

Attach a copy of your printed receipt.

### Part M – Declaration

WARNING: It is an offence under section 50 of the *Australian Citizenship Act 2007* to deliberately make, or cause to make, a false or misleading statement, or conceal circumstances in relation to an application.

**52** Please read the following carefully before signing.

Complete this declaration if you are the main applicant and are aged 18 years or over.

- I declare that I intend to reside or continue to reside in Australia, or maintain a close and continuing association with Australia.
- I declare that the information I have supplied in this form is complete, truthful and correct in every detail.
- I acknowledge that this application constitutes an application for evidence of Australian citizenship.
- I recognise that by becoming an Australian citizen I will become a formal member of the community of the Commonwealth of Australia.
- I understand that Australian citizenship is a shared identity, a common bond which unites all Australians while respecting their diversity.
- I understand that Australian society values:
  - respect for the freedom and dignity of the individual;
  - freedom of religion (including the freedom not to follow a particular religion), freedom of speech, and freedom of association;
  - commitment to the rule of law, which means that all people are subject to the law and should obey it;
  - parliamentary democracy whereby our laws are determined by parliaments elected by the people, those laws being paramount and overriding any other inconsistent religious or secular 'laws';
  - equality of opportunity for all people, regardless of their gender, sexual orientation, age, disability, race, or national or ethnic origin;
  - a 'fair go' for all that embraces:
    - mutual respect;
    - tolerance;
    - compassion for those in need;
    - equality of opportunity for all;
  - the English language as the national language, and as an important unifying element of Australian society
- I accept that Australian citizenship involves reciprocal rights and responsibilities. The responsibilities of citizenship include obeying Australian laws, including those relating to voting at elections and serving on a jury.
- In seeking to become an Australian citizen, I undertake to accept these responsibilities and undertake to conduct myself in accordance with these values of Australian society, and to obey the laws of Australia.
- I undertake to make reasonable efforts to learn the English language, if it is not my native language.
- I understand that, if in the future I meet the legal qualifications for becoming an Australian citizen and my application is approved, I will need to pledge my loyalty to Australia and its people.
- I recognise that a prosperous, successful and peaceful Australia
  depends upon the support of all Australians, including me, for those
  things that we value and share.
- I have read the information contained in form 1442i Privacy notice.
- I understand the Department may collect, use and disclose my personal information (including biometric information and other sensitive information) as outlined in form 1442i Privacy notice.

Signature of applicant				
	DAY	MONTH	YEAR	1
Date				

### Children aged under 16 years

The responsible parent is to complete the following declaration for applicant(s) under 16 years of age.

- I declare that I am the responsible parent of the applicant(s).
- I declare that the information I have supplied in this form is complete, truthful and correct in every detail.
- I consent to the conferral of Australian citizenship to the applicant(s) with my full acceptance of the consequences resulting from that acquired citizenship status at law.
- I acknowledge that this application constitutes an application for evidence of Australian citizenship.
- I have read the information contained in form 1442i Privacy notice.
- I understand the Department may collect, use and disclose the applicant's personal information (including biometric information and other sensitive information) as outlined in form 1442i *Privacy notice*.

Signature of responsible parent	L				
	DAY MONT	TH YEAR	_		
Date					
Full name of responsible parent					
Telephone numbers					
•	COUNTRY CODE	AREA CODE		NUMBER	
Work	(	) (	)		
Home	(	) (	)		
Mobile/cell					

We strongly advise that you keep a copy of your application and all attachments for your records.

Office use only					
Name of decision maker					
Signature of decision maker					
Date	DAY MONTH YEAR				
Approved	Not approved	CC Ref			